



Monday 21<sup>st</sup> August 2023/5<sup>th</sup> Safar 1445h

Dear Parent/Guardian,

Assalaamu Alaikum / May Peace Be Upon You

I pray that you and your family are well and that your daughter is enjoying a restful summer. Aameen.

We are really looking forward to welcoming your daughter to the school next week.

I am writing to confirm arrangements for the start of the new academic year. Please read the information on the next few pages carefully.

### **School Opening for the new Academic Year**

Following the summer holidays, school will re-open for all students on **Monday 4 September** per below:

- Year 7 & 8: Pupils to be on-site **before 8.15am**
- Year 9, 10 & 11: Pupils to be on-site **from 10am** onwards.

**If your daughter is in Year 9, 10 or 11, then please ensure she does not arrive before 10am.**

**School timings** are:

- Monday till Thursday, school will run as normal from 8.15am till 3.30pm, with intervention classes till 4.30pm.
- On Friday, school will run from 8.15am till 12.15pm. Intervention classes will run till 1.30pm, Year 11 will have a separate intervention timetable.

### **Supporting Parents with the Rising Cost of Living**

This is a worrying time for families with the **rising cost of living**. To support parents, during this year, we will:

- Cap the cost of trips and resources so that some of the rising costs are absorbed by the school.
- Offer free breakfast to all students regardless of whether they are eligible for free school meals.
- Run a 'pre-loved' second-hand uniform initiative.
- Offer eligible parents access to the Eden Coventry Food Bank.

### **Other Guidance**

Please read the guidance on the next few pages and ensure that your daughter follows each of these expectations. We will share more information with your daughter when she starts at school.



Eden Girls

We really appreciate your support with this. If you have any concerns or queries, or need support in any way, please contact the school. Please remember the school in your prayers.

Yours faithfully,

Shazia Akram  
Principal



## **Important Guidance**

### **Term Dates 2023-2024, Attendance and Punctuality**

Please find enclosed a copy of the term dates for the new academic year.

To support pupil attainment and wellbeing, it is vital that all students aim for **100% attendance next year**. Last year, 150 students managed to attend school fully with 100% attendance. All students should aim for this in the coming year.

The school is not allowed to authorise any **trips abroad** during term time unless there are exceptional (emergency) circumstances specifically for the student. A trip abroad during term time will cause considerable **harm to learning** and may result in a penalty notice. Thank you for your support with this.

## **School Uniform**

It is important to wear the **correct uniform** at all times. In particular, students:

- Must wear their full uniform at all times, including on the day when they have PE lessons.
- Must wear blue blazer, navy skirt, and white shirt every day.
- Must wear plain, black shoes at all times. Trainers are not permitted.
- Must only wear school-approved PE 'hoodies'. All other hoodies must be removed on entering school.
- If not wearing tights, wear **black socks** that cover ankles fully.
- **Are not permitted to wear jewellery (unless otherwise agreed on grounds of faith) or smart watches.**
- **Are not permitted to wear any makeup (including nails and lashes)**
- **Are not permitted to have any piercings.**
- Should wear the school-branded navy Hijab.

To support parents with the rising cost of living, we have also launched our second hand 'pre-loved' uniform scheme. For more information, please go to the school website or contact our admin team.

## **Student ID Badge**

When your daughter starts at the school, she will be provided with a **Student ID badge**.

- Students must bring their ID badge to school each day.
- The ID badge will be needed by students to confirm their identity, move around the building and pay for food in the canteen.
- Students must not damage, deface or lose their ID badge.



### **Good Behaviour (and bringing banned items into school)**

The school expects all students to **behave well at all times**, treat others with respect and ensure that they do not disrupt the learning of other students.

If a student uses foul or abusive language, is rude to members of staff or disrupts lessons, the school will contact parents and ask that she completes a detention after school on the same day. She may also be withdrawn from lessons and asked to learn separately from her classmates.

Recently, there have been concerns across the country about **safety in schools** (particularly with respect to e-cigarettes). To ensure the safety and wellbeing of all our students, any student found to have brought an item into school which could cause harm to others will face a permanent exclusion.

### **Mobile Phones & Wellbeing**

The school does not allow students to bring a **mobile phone** to school, unless there is an exceptional reason which is agreed in advance. This is an important rule because having mobile phones in school often leads to considerable harm to welfare and disruption to learning. Students who bring a mobile phone into school without permission face serious consequences including being withdrawn from lessons.

In addition, we have also seen that a few of our students are **online at night** when they should be asleep. This is causing tiredness in lessons and harm caused by unsupervised use of the internet. I would urge all parents to ensure that your daughter does not take a phone or other device to her bedroom at night.

### **Safety on the Internet**

Each year, a small number of students **use the internet at home** in an unsafe or harmful way. This is completely unacceptable, and the school will consider serious consequences – including exclusion – for such behaviour. In particular, students must not:

1. Create fake accounts in the name of students or members of staff at our school.
2. Post images of students or members of staff without their permission.
3. Post hurtful or abusive comments about members of our school community.

I am asking for your support to ensure your daughter **uses the internet appropriately**. In particular, please:

- Decide whether your daughter's use of social media is appropriate and adequately supervised. For example, TikTok and Snapchat is not permissible or appropriate for anyone under the age of 13.
- Ensure you know all of your daughter's social media accounts.
- Ensure she does not have unsupervised and unfiltered access to social media.
- Set clear expectations with your daughter around the viewing, liking and posting of hurtful messages.
- Remind your daughter of the serious consequences for viewing, liking and posting of hurtful messages.
- Contact the school if you need advice and support in making the internet at home safer.



### **Road Safety (and picking up your daughter)**

Each year, a few parents **take dangerous risks** when collecting their daughter at the end of the school day. As a result, we are really worried that there will be a serious accident, causing harm to a student or a pedestrian in our community.

At the end of the school day, please **park in a safe place** so that your daughter does not need to take unnecessary risks to get to the car.

- Please do not park on the double yellow lines.
- When parking, do not block footpaths, driveways or pedestrian crossings.
- Do not park in a place where your daughter has to cross busy traffic. Please encourage your daughter to take special care when crossing the road.
- Drive slowly and carefully in the vicinity of the school.



Eden Girls



Eden Girls

## SCHOOL TERM AND HOLIDAY DATES 2023 - 2024

(All dates are inclusive)

### AUTUMN TERM 2023

Staff Inset Day - 1	Friday 1st September 2023
Re-open (for students) on	Monday 4th September 2023
Mid Term Closure Monday	30th October - Friday 3rd November 2023
Closure after school on	Friday 22nd December 2023
Christmas Holiday Monday	25th December – Friday 5th January 2024

### SPRING TERM 2024

Re-open on	Monday 8th January 2024
Mid Term Closure	Monday 12th February - Friday 16th February 2024
Closure after school on	Friday 22nd March 2024
Easter Holiday	Monday 25th March – Friday 5th April 2024

### SUMMER TERM 2024

Re-open on	Monday 8th April 2024
'Eid ul Fitr 1445* holiday	Wednesday 10th April and Thursday 11th April 2024
May Day Closure	Monday 6th May 2024
Mid Term Closure	Monday 27th May - Friday 31st May 2024
'Eid ul Adha 1445* holiday	Monday 17th and Tuesday 18th June 2024
Closure after school on	Friday 19th July 2024

\*Please note – 'Eid holidays may be revised slightly depending upon sighting of the new moon